



National Audit Office

Board Agenda

30 January 2024: 10:30-13:00

157-197 Buckingham Palace Road, London SW1W 9SP

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1	Chair's welcome	• Introductions: Hetan Shah, new non-executive member of the Board and Adrian Crompton and Dr Kathryn Chamberlain invited observers from Audit Wales • Apologies for absence • Declarations of interest	10:30-10:35 (5 mins)
2	Regular items	• Approval of the Minutes of the December meeting • Action log • C&AG update including updates on 2022-23 qualifications and specialist audit support spend.	10:35-11:05 (30 mins)
3	Strategic discussion	• What is Public Audit for? How do we reflect this in our strategy?	11:05-11:35 (30 mins)
4	Substantial approvals	• 2024-25 Strategy Update and Estimate Memorandum • Business case for the refurbishment of the Buckingham Palace Road Office	11:35-11:55 (20 mins)
5	Substantial operational matters	• Update on the Audit Transformation Programme • Update on the Digital Services and Information Security Delivery Plans • Performance and risk summaries	11:55-12:45 (50 mins)
6	Matters for the Board to approve / discuss / note by exception	• Approval of Digital Services End User & Infrastructure Computing Contract • Approval of Update to ARAC terms of reference • Six monthly update on Board engagement plan • Six monthly update on contracts awarded including tender pipeline • Any other business • Feed-back on meeting	12:45-13:00 (15 mins)
7	Conclusion	• Date of next meeting: 26 March 2024	13:00

Board members		
Dame Fiona Reynolds	FR	Chair
Gaenor Bagley	GB	Non-Executive Member
Alistair Conner	AC	Non-Executive Member
Sir Martin Donnelly	MD	Non-Executive Member
Hetan Shah	HS	Non-Executive Member
Gareth Davies	GD	Comptroller & Auditor General
Abdool Kara	AK	Executive Director, Local Services
Daniel Lambauer	DL	Executive Director Strategy and Resources
Rebecca Sheeran	KM	Executive Director VFM Service Line
Attendees		
Kate Mathers	KM	Executive Director of Financial Audit
Elaine Lewis	EL	Deputy Head of Financial Audit
Catherine Hope-MacLellan	CHM	Chief People Officer
Max Tse	MT	Executive Director Knowledge
Geoff Ambler	GA	Head of Information Security Assurance (item 5)
David Betteley	DB	Senior Analyst (item 4)
Vicky Cox	VC	Head of Facilities (item 4)
Susan Ronaldson	SR	Director ATP and Change Management (item 5)
Will Sharp	WS	Head of Internal Communications (item 6)
Anna Sydorak-Tomczyk	AST	Head of Strategy (item 3)
Nigel Terrington	NT	Director Strategy
Tim Valentine	TV	Director Finance (item 4)
Angus Waugh	AW	Director Digital Services (item 5)
Peter Wood	PW	Director Internal Audit & Assurance (item 5)
Helene Morpeth	HM	Head of Governance and Risk
Observers		
Dr Kathryn Chamberlain	KC	Chair, Wales Audit Office
Adrian Crompton	AC	Auditor General of Wales